

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

Central Orgs
HCO Secs.
Assoc. Secs.
Franchise.

HCO POLICY LETTER OF MAY 11, 1961
(Re-issued HCO LA)

CITY OFFICES

(Addition to HCO Policy Letter of May 2, 1961,
Procedure on setting up Central Orgs and City Offices)

Before a City Office is finally established, the contract and other arrangements and agreements and personnel involved must have the written authority of the Executive Director.

Therefore, when a Central Org makes arrangements for a City Office, the contract must be sent to HCO WW for approval of the Executive Director.

Provision must be made for this by a specific clause in the contract.

L. RON HUBBARD.

LRH:jl:gr
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